

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners and Administrator Honey present.

Treasurer John Hiatt were absent

Approval of Minutes –

Commissioner Baldacci moved to approve March 22, March 29, March 30, April 5 and May 17, 2022 Commissioner Meeting Minutes. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

UT Update -

Director Shaw Weeks presented the following contract for approval:

- Commissioner Cushing moved to approve the East Millinocket Ambulance service for Kingman and Prentiss contract. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.

Director Weeks reported the following:

- Discussion on a potential contract with the Medway Fire Department for “mutual aid” calls; Medway will respond in the UT with no call billing with an annual proposed amount of \$3,000.
- There will be a bid opening on June 14th for salt
- Commissioner Baldacci moved to approve the project certification letter for Central Maine ATV Trail Connectors. Commissioner Cushing seconded the motion. Vote to approve passed 3-0. Signed.
- UT Budget as of today:
 - 87% of expenditures has been used with one month left
 - revenues have yet to be completed with excise taxes still being processed
 - LRAP disbursements have been received
- Discussion on the Grand Falls Snow Contract
- Discussion on the Drew Plantation deorganization meeting that was held yesterday. There are two items needed from the County: assistance removing the salt/sand pile and provide finalized budget numbers. Director Weeks had taken care of those prior to the meeting

UT Update Continued –

Deputy George Buswell presented the following:

- Maine DOT has placed signs in Prentiss closing Route 170 to work on the bridge as of May 31 to last for approximately 5 weeks
- Gravel screening is taking place on the Scraggly Lake Road project. Project to be finished before July.

PRCC Update –

Director Chris Lavoie presented the following:

- The budget reflects a little overage on payroll portion which is due to overtime
- There are eight (8) open positions to be filled
- The PCS Board meeting was held last week; an after-action review was held regarding the Piscataquis County fires
- There were radio outages over the weekend. The equipment was not broken, but there was interference causing the outages. Our vendor RCM is monitoring the issue. Backups were used as to not cause any disruption in service.
- On the radio project, the equipment for the southern sites is ordered and licensing is done. There is no estimate of when everything will be delivered since it is on backorder
- Site work in Fish Hill is complete and now just waiting for equipment to install in the new building
- There is some discussion that in June, the moratorium to get onto the State's radio towers will expire allowing all public safety entities to apply to use

IT Update –

Director Cliff Warren presented the following:

- Total tickets: 159 (17 Piscataquis County; 36 PCSO)
- Network project:
 - CMC has yet to return to complete the wiring
 - All materials have been delivered with exception of the virtual licenses and software
 - We will be trained on how to program the switches for the entire network
 - Dark fiber connections have been made on campus and are ready

IT Update – Continued:

- Two new internet connections are in place and IP addresses given
- Microsoft Project
 - Microsoft 365 has been chosen to be used versus GovConnection due to the multiple levels available for subscription.
 - Discussion continued on the plan on transitioning

Administration Update –

Communication:

- In Commissioners folders:
 - 2021 Upstream and Downstream Eel Passage Reports
 - Two dam safety inspection reports
 - Hydroelectric project updates
 - Notice of Layout and Taking in Greenbush
- Art on the Franklin Street Wall is ready to go; discussion followed
- Community Health Leadership Board of Bangor correspondence was received; follow up at a later date

Employment within the County:

- Updated spreadsheet on open positions
- A follow-up meeting with PRCC on a strategic plan on recruitment and retention

This week:

- Grant Manager Lisette Carrithers and Administrator Honey will be meeting with funders of “Impact Justice” for the PREA Grant
- Will be meeting with our employee benefit insurance broker to discuss plan options in preparation of our upcoming renewal
- Finance and IT departments will participate in a TRIO web demo
- Met with the Kennebec County Administrator discussing thoughts and ideas of processes and policies
- Discussion on the shared service survey that is going out this week to municipalities

Last Week:

- Waiting on an estimate from an on-site document scanning company that visited the Probate Office
- Met with AFSCME Corrections Line; follow up at executive session

Administration Update – Continued:

Next Week:

- Monday the County Offices will be closed in observance of Memorial Day
- There will be a department head meeting Wednesday

Miscellaneous:

- Commissioner Baldacci moved to approve \$159K for the mobile unit body scanner under ARPA funds (which qualifies under the COVID prevention and congregate setting category). Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Commissioner Baldacci inquired if Administrator Honey has heard anything regarding Treasurer Hiatt; Neither Administrator Honey nor the Finance Department has been in contract with Treasurer Hiatt.

Warrants:

- Payroll Warrant to be approved for 05.20.2022: \$ 257,011.25
- A/P Warrant to be approved for 05.24.2022: \$ 33,458.11
- UT Warrant to be approved for 05.24.2022: \$77,954.68
- UT TIF Warrant to be approved for: NONE
- Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Payroll Change Notices signed for: Jonathan Neel – Patrol and Colby Cole - PRCC – Hired Full-time; Allen Avery and Taylor Keeran – Transfers; Kristen Patha – Resignation; Serena Dunroe – Payroll Status Changes.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 9:55 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey and Office Manager Kristine Higgins. Session ended at 10:00 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:01 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey, Director Mallar, Director Lavoie and Deputy Lilley. Session ended at 10:15 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:16 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Honey, Sheriff Morton and Chief Knappe. Session ended at 10:24 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:25 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Sanborn seconded the motion. Vote to approved passed 2-0. Present were: Commissioners, Administrator Honey, Sheriff Morton and Chief Knappe. Session ended at 10:55 a.m.

Public Session/ Action Taken –

Commissioner Cushing made a motion to approve a six (6) week trial of Correction Officer pay for weekend volunteer shifts as agreed by AFSCME. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 11:00 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Erika Honey

Laura J. Sanborn, Chair

Peter K. Baldacci, Commissioner

Andre E. Cushing, III, Commissioner